



DAYTON PLANNING COMMISSION

MEETING MINUTES

Tuesday, March 29, 2016

111 S. 1st Street, Dayton, WA 99328

1. CALL TO ORDER by Chair, Joe Huether at 6:00 pm
2. ROLL CALL: Joe Huether, Chair; Greg Abramson, Carol Rahn, and Byron Kaczmariski, present.
Also in attendance -
Karen Scharer, Dayton Planning Director
3. MINUTES – Carol moved to approve the 1/19/16 Meeting Minutes as presented. Greg seconded the motion. The commission voted to accept the minutes.
4. COMMUNICATIONS FROM CITIZENS - none
5. PREVIOUS BUSINESS
 - a. February Reappointment by City Council: Carol Rahn was reappointed to the Commission at the February 9, 2016 City Council meeting
 - b. Comprehensive Plan Periodic Update. Karen explained the status of the city's process to update the Comp. Plan. She handed out draft schedule for the 2 plus year project. The schedule should be completed in the next few months after coordination with Columbia County on population projections and growth. While funding from the state is unlikely for the Periodic Update, a decision on funding will be made by the Legislature and Dept. of Commerce before the schedule is complete.
A reference guide to participation was handed out as had been requested at the previous meeting. Karen explained the recent changes to the draft public participation plan. She requested that the commission consider the updates having DPC Commissioners and City Council members chairing subcommittees addressing specific plan elements. Alternatively, the commission may choose to delegate this back to staff.
Joe stated that this could provide for a wider base for participation.
Karen explained that likely someone on the City Council Transportation Committee would lead with Trina and Jim assisting on the Transportation Element.
Joe commented that the use of such subcommittees would be useful, as needed. Karen agreed.
Byron questioned if these committees would be used in workshops with the public. Karen provided an example using economic development. She explained that Brad McMaster plays a huge role in economic development for Columbia County and Dayton area. He would need to be involved and on the subcommittee together with city and business leaders.
Joe asked if the commission needs to approve. Karen stated that not at this time as there may be some further changes.
 - c. County's Periodic Update.
Greg stated that the County Commissioners and County staff have agreed that until the State provides funding for the mandated County Comprehensive Plan Periodic Update, the County will not be updating the plan. He indicated that the County will be notifying the state in writing. Karen requested a copy of the letter as the City is to be coordinating planning efforts with the County.

6. NEW BUSINESS:

Election of Officers: DPC Chairman and Vice Chairman will be held Carol lead the elections. She nominated Joe as Chair and Greg seconded the motion; and, she nominated Greg as Vice Chair and Byron seconded the motion. No other nominations were made. The commission voted in favor, approving the slate of officers.

7. OTHER:

a. Shoreline Master Program Update: Karen explained that the Dept. of Ecology received one SMP comment in which the City must provide a response. Presently, the SMP consultants and staff are drafting the response. The SMP is anticipated to be approved by Ecology by the end of June and final city approval shortly thereafter. More information is available on the Ecology website at: <http://www.ecy.wa.gov/programs/sea/shorelines/smp/mycomments/dayton.html>

b. Historic Preservation: The DHPC decided that they want to provide the two residential districts with an opportunity to cast an "Advisory Vote to the City Council" in regards to whether to retain or dissolve the two districts. The flyer to be sent to district property owners was distributed to the commissioners. Karen explained that the one or two rounds of balloting will significantly impact the timeline for drafting policy and code, as well as, DPC public hearings on the amendments.

Carol questioned the timeline. Karen explained that the timeline will be updated based on whether there is one or two rounds of balloting

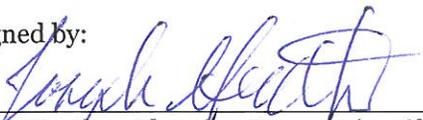
c. Training Opportunities – PAWS & COMM – Introduction to Planning. "Short Course", Videos are on-line to view. Web links were provided to the DPC.

d. DPC Meetings: Karen recommended that the April 19, 2016 meeting be cancelled and that the May meeting might also need to be cancelled. The DPC agreed to cancel the April 19, 2016 meeting.

8. ADJOURNED MEETING: Carol moved to adjourn the meeting and Greg seconded the motioned. All voted in favor to adjourn the meeting at 6:52 pm.

Approved on July 20th, 2016.

Signed by:


Joe Huether, Planning Commission Chair

7/20/16
Date Signed

Attest


Karen J Scharer, Planning Director

References:

DPC – Dayton Planning Commission

DHPC – Dayton Historic Preservation Commission