



DAYTON HISTORIC PRESERVATION COMMISSION

111 South First Street, Dayton, WA 99328
Contact – 509-540-6747

REGULAR MEETING MINUTES Wednesday, June 1, 2016

City Hall 111 S. 1st Street, Dayton, WA

1. **CALL TO ORDER** – 6:01 PM

2. **ROLL CALL**

Michael L. Smith, Chair	Present	Ginny Butler	Present
Chrissy Talbott, Chair Pro Tem	Present	Carole Lane	Present
Matt Zanger	Present	Vacant Position 1	
		Vacant Position 2	

Staff- Karen Scharer, AICP, Planning Director

3. **ACCEPTANCE OF MINUTES** - 5/2/16 and 5/11/16

Chrissy moved to accept the 5/2/2016 minutes and Carole seconded the motion. All voted to accept.

Ginny moved to accept the 5/11/2016 minutes with correction and Matt seconded the motion. All voted to accept.

4. **COA DESIGN/SPECIAL VALUATION REVIEW:** None

5. **UNFINISHED BUSINESS:**

a. HPP16 – Ballot #2 - Advisory Vote to the City Council

Karen noted that ballots are being received quickly with over 51% returned to date. The count will be on 6/14/16 6pm @ St. Joseph's Parish Hall.

b. Review of Comp. Plan text, goals, policy and objectives

Karen handed out copies of the existing Comprehensive Plan Historic Element and a marked up version with changes for discussion. Because the materials were not handed out before the meeting, she recommended that the commissions review and be prepared to discuss if changes are appropriate.

Karen explained that the goals, policies and objectives of the Comprehensive Plan will guide the city in amending the Historic Preservation Code.

Matt and Mike asked for clarification regarding the form of comments through written email comments or workshop format. Karen explained that specific text amendments are not requested. Instead, a review of whether the Comprehensive Plan captures what the commission finds to be important guidance for historic preservation in Dayton. If the commission wanted, they could delegate to the subcommittee.

Ginny questioned whether language from other town plans could be incorporated and whether the commissioners should be writing policy. Karen stated that the commissioners are not being asked to write policy but to provide opinions on whether comments from the public in the survey and workshops are reflected in the existing Historic Element and whether or not there is anything that should be addressed in policy.

6. NEW BUSINESS:

- a. Partnering with DDTF to present property owner Historic Preservation Workshops.

Karen provided a copy of Dayton Development's 2016 work program as there is mention of items regarding partnering with historic societies and the DHPC.

Ginny explained that the Depot has a series of presentations currently being held. She suggested having a representative from DAHP provide an educational forum with a similar preservation to the one held last year in April. Ginny volunteered to contact the state and see their availability to present and their recommendation for the specific focus of the forum. This would be a forum that the Commission would host.

- b. Review of Special Tax Valuation (STV) properties for compliance:

Karen provided a list of the three properties currently in the program.

Ginny explained that the assessor office is responsible for program implementation and monitoring. The assessor mainly looks for any change of use. The DHPC does not oversee or monitor the upkeep of homes once the improvements have been approved by DHPC. No action is needed.

7. OTHER BUSINESS:

Jim McCary submitted a letter of resignation from the DHPC, effective June 1, 2016.

The Community Council of Walla Walla "Community Conversation" on 6/22/16 at the Dayton Elementary School was well attended. The findings resulting out of the meeting and future meetings will be incorporated as background for the Dayton 2018 Comprehensive Plan.

8. ADJOURNMENT

Mike moved to adjourn and Matt seconded the motion. All were in favor of adjournment at 7:04 pm.

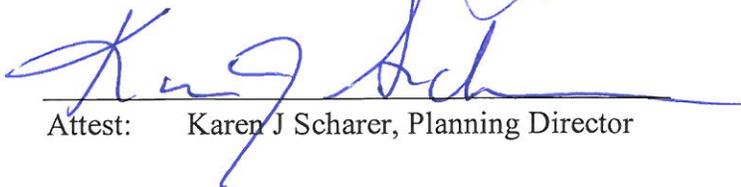
Next Scheduled Meeting: June 29, 2016 @ 6 pm



Chrissy Talbott, Chair Pro Tem

6/30/16

date



Attest: Karen J Scharer, Planning Director