DAYTON HISTORIC PRESERVATION COMMISSION

111 South First Street, Dayton, WA 99328
Contact – 509-540-6747

Meeting Minutes

Regular Meeting, Wednesday, Jan. 28, 2015 at 6 PM

111 South First Street, Dayton, WA 99328

The meeting was originally scheduled to meet at the Delaney Building 111 S. 3rd Street, Dayton, WA, but was relocated to City Hall.

1. **CALL TO ORDER** – 6:16 PM
2. **ROLL CALL**

C. Dale Slack, Chair	Present	James McCary	Present
Matt Zanger, Vice Chair	Present	Kathy George	Present
Michael L. Smith	Present		
Ginny Butler	Present		

Staff- Karen Scharer, AICP, Planning Director

3. **INTRODUCTION of GUESTS:**
   - Kim Gant, Certified Local Government & Survey Coordinator, DAHP
   - Nichols Vann, AIA, State Historical Architect, DAHP
   - Sarah Hansen, Main Street Program Coordinator, Washington Trust for Historic Preservation
   - Chrissy Talbott, Broker, Williams Team Homes
4. **ADOPTION OF MINUTES** - Ginny moved to accept the 12/23/2014 Minutes, Mike 2nd the motion. The commissioners all accepted the minutes.
5. **COA DESIGN/SPECIAL VALUATION REVIEW:** None
6. **UNFINISHED BUSINESS:**

   a. Washington St. and South Side District Guidelines:
   - Karen clarified that she changed the cover page to state "Draft" and presented the variations for water marks. The commission agreed to the 10 % watermark.
   - Matt included the updated district maps in the Draft and revised the maps adding street names.
   - The Commission discussed options for pages 10-12, considering if the section on process could be shorter and/or reformatted so that the chart would be on the opposite page of the narrative.
   - Door hangers will be distributed about 7 days prior to the public hearing
   - Ginny moved to accept the draft for publication and consideration at the public hearing. Mike seconded the motion and all voted in favor.

   b. Time Sheets through Jan. were returned

- Ginny asked what would be needed from the state to put a property on the local register.
- Kim clarified that the Local Register is ours and to just use the City code criteria.
- Matt stated that there are some misinformation on the inventoried properties.
- Kim agreed to review the updated survey when completed.

b. Training Opportunities – Kathy & Karen have signed up for the Tacoma training. Karen will check to see if Chrissy is interested.

9. **ADJOURNMENT**

Kathy moved to adjourn and Matt seconded the motion. The meeting adjourned at 7:20 pm.

Next Regular Scheduled Meeting: Wednesday, March 25, 2015 @ 6 pm

2-25-15

C. Dale Slack, Chair DHPC Dated

2-25-15

Karen Scharer, Planning Director Dated