



DAYTON HISTORIC PRESERVATION COMMISSION

111 South First Street, Dayton, WA 99328

Contact – 509-540-6747

Meeting Minutes

Regular Meeting, Wednesday, June 24, 2015 at 6 PM

City Hall 111 S. 1st Street, Dayton, WA

1. **CALL TO ORDER – 6:05 PM**

2. **ROLL CALL**

Michael L. Smith, Chair Present

James McCary Absent

Matt Zanger Present

Vacant Position

Chrissy Talbott Present

Vacant Position

Ginny Butler Present

Staff- Karen Scharer, AICP, Planning Director

3. **ACCEPTANCE OF MINUTES – Acceptance of the 5/27/15 Minutes was tabled.**

4. **COA DESIGN/SPECIAL VALUATION REVIEW:**

COA15-009 - 222 E Commercial St. Dayton Depot Historic Society/ Dayton Depot, Restroom; and 120 N. 1st St., City of Dayton/Caboose Park. Arbor

Jennie Dickenson presented the request, representing the Dayton Depot Historic Society and Dayton Development Task Force which are the two main funding sources for the project(s). The Phase I restroom will be located on the southwest corner of the Dayton Depot property. The building and trim will be painted the same colors as the Historic Depot and will have similar siding and trim. The Phase II arbor will be located midpoint on the west side of Caboose Park off N. 1st St. The wrought iron arbor will provide an arched entry to the park, analogous to a train tunnel and over time be covered with vegetation.

Matt moved to accept the findings of fact and Christy seconded the motion. The DHPC approved the findings of fact. Matt moved to accept the COA and Chrissy seconded the motion. The Dayton Historic Preservation Commission approved the COA, stating that:

*“Based upon the preceding findings of fact, the Commission grants a Certificate of Appropriateness to construct the restroom at 222 E Commercial Street, arbor at 120 N 1st St. and other incidental construction of structures and signage associated with this project, subject to:
Obtaining permits for the restroom, arbor, signage and other elements as may be required. ”*

Ginny Butler abstained from voting as she is on the Board of the Dayton Depot Historic Society.

5. **NEW BUSINESS:**

Request for DHPC Consultation / Area of Potential Effects (APE) for Proposed Community Reader Board

Martha Lanman, representing Columbia Cares (Non-Profit) and Columbia Co. Public Health spoke on behalf of the project. Proposed is a community reader board. The purpose of the sign is to provide public information to the community, such as: City, County, school, hospital, community events, voting, and emergency information. There will not be any private advertising on the sign. The sign will be located next to the “End of Bike Lane” sign approximately 40 feet east of the southeast corner of Pioneer Bridge over the Touchet River. The signage details consist of two support posts and be as closely compatible as possible to the Walla Walla Valley Regional Wayfinding Signage Project in terms of style and color scheme. The sign LED reader board will be approximately 3’6” by 8’ 3”.

Jennie Dickenson, also added that the sign will have a similar look as the future kiosk to be located at the Chamber of Commerce Office. Karen stated that there are limits to the timing of messages. Martha clarified that the Chamber of Commerce will be responsible for operation and maintenance. A full range of light color is proposed. The commission discussed the location and design of the reader board.

Concluded that there the impacts of the sign will be mitigated by the sign framing which will follow the regional wayfinding signage theme.

Mike moved to support the Community Reader Board provided there is consistency with the future wayfinding signage which will offset potential impacts to the Downtown Dayton Historic District. Matt seconded the motion. The Commission voted and approved the motion. Ginny Butler voted not in support.

6. **UNFINISHED BUSINESS:**

a. Washington St. and South Side District Guidelines – Grant Contract w/DAHP

Karen stated that the Council accepted the amended grant contract at the last City Council meeting.

b. Washington St. and South Side District Design Guidelines

The DHPC discussed and considered a number of revisions to the March draft of the Washington St. and South Side District Design Guidelines.

Ginny moved to approve and forward the final draft as revised to the DAHP and Chrissy seconded the motion. The Commission voted in favor of the motion. Matt agreed to make the revised changes to the document.

b. Time Sheets through June were completed.

c. District Survey – Discussion tabled.

7. OTHER BUSINESS :

- a. Letter from Leslie Patterson regarding establishing a “working carriage house” at the Mill House Property.

Karen provided the commission with a copy of the letter mailed in response the Leslie's letter. The commission concurred with the response. Ginny added that the DHPC will review any COA request brought to the commission for the exterior of a structure (carriage house) and the DHPC has approved to other carriage houses in the South Side District, but a property owner must work with the City regarding limitations under Zoning. The DHPC agreed with Ginny's comments being forwarded. Karen stated she would contact Leslie and relay that message.

- b. The City has taken further code enforcement action regarding 203 E. Washington Street and has begun action regarding 410 S. 2nd Street. Both locations have tall grass and buildings are not being maintained.
- c. Shane Loper spoke voicing concern that the property owners be notified of any proposal to change codes and policies. Both the Commission and Karen confirmed that notice will be sent to all district owners.
- d. New City website live on June 30th. Contact Karen if you can't find something on the website.

8. ADJOURNMENT

Mike moved to adjourn the meeting and Matt seconded the motion, all were in favor to adjourn. Next Scheduled Meeting: Wednesday, July 15, 2015 @ 6 pm

Approved by the DHPC.

Attest:



Karen J Scharer, Planning Director



Mike Smith, Chairman

July 16, 2015

date

