DAYTON HISTORIC PRESERVATION COMMISSION

111 South First Street, Dayton, WA 99328
Contact – 509-540-6747

Meeting Minutes

Regular Meeting, Wednesday, May 27, 2015 at 6 PM

1. **CALL TO ORDER**
2. **ROLL CALL**

Michael L. Smith, Chair	Present	James McCary	Present
Matt Zanger	Present	Vacant Position	
Chrissy Talbott	Present	Vacant Position	
Ginny Butler	Present		

Staff- Karen Scharer, AICP, Planning Director

3. **ADOPTION OF MINUTES** - 4/29/15 Draft Minutes. Ginny Moved to accept the minutes as submitted and Matt seconded the motion. All were in favor of accepting the minutes.
4. **COA DESIGN/SPECIAL VALUATION REVIEW:**

COA15-007 – 315 S 2nd, Wamble: revised plan for shed.
The commission discussed and approved an application for a Certificate of Appropriateness has been submitted for construction of a larger shed 12' x 20' with an overall height of approximately 12'. The shed will be located 42' from the south property line (right-of-way of Tremont St.). 7.5' east of the home and 5.5' west of the side property line. The roof will have the same pitch and siding will be the same as the house. The application was modified at the meeting on 5/27/2015 to eliminate the window on the south side and allow for skylights that may be installed, if desired. The CAO approved allows for one new shed and voids the previous shed approval under COA 15-003. Matt moved to accept the revised findings of fact and Chrissy seconded the motion. The DHPC approved the findings of fact. Matt moved to approve the revised COA and Ginny seconded the motion. The DHPC approved the revised COA. Jim McCary abstained from voting as he is the contractor for the project.

COA15-008 – 207 E Main St., Beckmeyer (Croft's), alteration of storefront.
The commission discussed and approved an application for a Certificate of Appropriateness for alterations of the storefront: reducing the recessed doorway; lowering the height of the recessed area; relocating the front façade to be flush with the brick on the front; replacing and increasing the front wood bulkheads; revising that portion of the façade directly above the front windows to resemble the lower bulkhead features. Matt moved to accept the corrected findings of fact and Ginny seconded the motion. The DHPC approved the findings of fact. Matt moved to accept the COA and Ginny seconded the motion. The DHPC approved the COA.

5. **UNFINISHED BUSINESS:**

   a. Washington St. and South Side District Guidelines
   The commission tabled discussion and review to the next meeting after the City Council action on the revision to the grant contract, agreeing to a Final Draft to DAHP as the contract deliverable.

   b. Time Sheets through May were submitted to staff.

   c. Planning Session for DMC 5-18 Update & DHPC Rules Update
   Preparation of Community Survey Matt, Mike and Karen provided draft materials for preparation of a survey to the residents of the two residential districts. The commission discussed a variety of options for the survey. Karen agreed to combined the three drafts and provide the commission with a 1st draft survey.

6. **ELECTION OF CHAIRMAN PRO TEM**

   Matt Zanger was unanimously voted as the Chairman Pro Tem.

7. **NEW BUSINESS:** none

8. **OTHER BUSINESS** : none

9. **ADJOURNMENT**

   Next Regularly Scheduled Meeting: Wednesday, June 24, 2015 @ 6 pm

Approved by the DHPC.

Michael S. Smith — July 16, 2015

Mike Smith, Chairman — **Date**

Attest:

Karen J Scharer — 7/17/15

Karen J Scharer, Planning Director — **Date**