



DAYTON HISTORIC PRESERVATION COMMISSION

111 South First Street, Dayton, WA 99328

Contact – 509-540-6747

MEETING MINUTES

October 9, 2013

1. **CALL TO ORDER:** Chairman C. Dale Slack called the meeting to order at 6:00 p.m.
2. **ROLL CALL:** C. Dale Slack, Chair - Present James McCary - Present
Matt Zanger, Vice Chair - Present Kathy George - Present
Michael L. Smith - Present Faye Rainwater - Present
Ginny Butler - Arrived on Agenda Item 3

Also in attendance: Karen Scharer, Planning Director

3. **ADOPTION OF MINUTES -**

The minutes from the regular meetings of 9/11/13 were reviewed and Faye offered a correction. Kathy moved to adopt the corrected minutes as corrected, Jim seconded the motion and the minutes were approved by the DHPC.

4. **DESIGN/SPECIAL VALUATION REVIEW - None**

5. **UNFINISHED BUSINESS**

- A. CLG Grant Application/Request For Proposal (RFP) – Karen updated the commission that the RFP is ready to be issued the following week. The minimum time for advertising will be 14 days. Dale, Matt and Mike all agreed to review the RFP's to select the top candidate. The deadline for submittals will be Nov. 7th and the commission agreed that the chosen candidate be notified of their selection on November 22nd.
- B. Washington Street & Southside Historic District(s) Design Guideline – Kathy explained that the commissioners must keep track each month of their time spent reviewing the guidelines on 'Form 5' as enclosed in the agenda packet.

Ginny stated concern that the draft guidelines don't address new construction.

Kathy requested that the commission review the draft "Guidelines for Residential Rehabilitation" and Matt recommended that everyone be prepared with their revisions and questions for the next meeting on 11/13/13.

Matt will be preparing drawings of architectural styles to be included in the guidelines.

Karen questioned if there will be separate guidelines for the two districts. Ginny stated that there are different architectural style in the two districts and so there should be different guidelines for each district. Much of the text in the guidelines for both districts will be the same.

- C. School Nomination Update – Kathy and Faye met with Doug Johnson of the Dayton School District. They brought a nomination form filed out together with old photos of the high school. Doug indicated that he is charged with looking after the best interests of the school. The group

discussed whether the nomination should be presented to the School Board before or after construction is complete. Kathy and Faye left uncertain as to when the board would decide whether to support the nomination. Kathy indicated that Karen will be meeting with the architect this week regarding zoning and permits and will discuss the possible advantages of having the building on the register.

Kathy read from the Dayton Chronicle Newspaper of 10/9, which stated that after discussion the School Board "suggested to not pursue the registration". Karen confirmed that the DHPC nor city has received a letter from the School District regarding this matter.

D. Wayfinding Signage – Tabled to next meeting.

E. Geographic Information System (GIS) Layer for Historic District, properties and buildings - Tabled to next meeting.

6. **NEW BUSINESS** – Karen suggested that the a representative from the Masonry Institute and State DAHP be invited to speak in Dayton regarding building maintenance and tax breaks for historic buildings. The commission agreed that Karen should pursue scheduling such an event for the downtown district representatives.
7. **OTHER BUSINESS** – Ginny questioned if she could nominate the house on 1st Street by using the inventory and nomination forms. Kathy indicated that additional information as to past ownership, etc. would likely be needed.
8. **ADJOURNMENT** – The commission adjourned at 6:56 pm.

NEXT SCHEDULED MEETING - November 13, 2013


C. Dale Slack, Chairman 11/13/13
Date Signed


Karen J Scharer, Planning Director 11/13/13
Date Signed