

DAYTON HISTORIC PRESERVATION COMMISSION MINUTES
Regular Meeting
Wednesday, February 13, 2013
111 South First Street
Dayton, WA 99328

CALL TO ORDER: Chairman Ginny Butler calls the meeting to order at 6:00 p.m.
Roll Call: **Present:** Matt Zanger, Faye Rainwater, Jim McCary, Kathy George, Dale Slack
Absent: Jane Eidt
Staff: Trina Cole

REVIEW AND APPROVAL OF MINUTES:

The minutes of January 9, 201 are approved as written.

DESIGN REVIEW:

There is no design review.

UNFINISHED BUSINESS:

Discuss the Washington Street Historic District Design Guidelines Process

Commission discusses formatting the Washington Street Historic District Design Guidelines. Commission's consensus is to format the Washington Street Historic District Design Guidelines in the same format as the Main Street Historic District Design Guidelines. Matt recommends that paint and landscaping options be listed as a resource in the guidelines versus a requirement. Kathy suggests the following be included within the guidelines: 1) Add tree choices as a resource listing; 2) Sketches of styles versus photos of styles; and, 3) Map of the District. Commission discusses non-permanent and permanent fences and determines that a non-permanent fence structures shall not be included in the guidelines. Commission discusses whether or not property owners should apply for a Certificate of Appropriateness to install permanent fence structures. Trina advises that if the Commission wants to review permanent fence structures prior to installation it will require an amendment to the City of Dayton Zoning Regulations. Dale supports landscaping and painting resources be cited as reference materials only, and sketches versus photographs of styles. Matt asks if the Nomination Form should be included in the guidelines. Commission consensus is no. Faye recommends paring the document down to create a user-friendly document and include a "Frequently Asked Questions" section. Matt suggests that exemptions be included at the front of the guidelines. Kathy suggests that a history of the district be included. Ginny will begin formatting the document. Matt will begin sketching the styles located within the Washington Street Historic District.

Letter to legislatures supporting retention of the Historic Preservation Tax Credit Program

Ginny Butler reports that she mailed letters to our Legislatures requesting their support to retain the Historic Preservation Tax Credit Program.

Election for Dayton Historic Preservation Commission Chairman

Kathy nominates Dale Slack for the position of Dayton Historic Preservation Commission Chairman. Faye seconds the motion. There is no discussion. Ginny, Kathy, Matt, Faye and Jim vote in favor. Dale abstains. The motion carries.

Election for Dayton Historic Preservation Commission Chairman Pro-Tem

Faye nominates Matt Zanger as Chairman Pro-Tem. Kathy seconds the motion. There is no discussion. Ginny, Kathy, Faye and Jim vote in favor. Matt abstains. The motion carries.

NEW BUSINESS:

There is no new business.

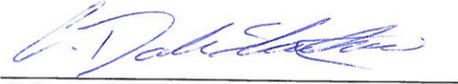
OTHER BUSINESS:

Kathy asks if any follow up has been done regarding funding availability through Columbia County's Historic Funding. Trina states yes, but has not heard a response from the County.

Kathy reports that she has been working on updating the State's records and has determined that a few properties listed on the Dayton Inventory have been omitted. Kathy will update the State's records to include all properties listed on the Dayton Inventory.

ADJOURNMENT:

With no further business to come before the Commission, the meeting is adjourned at 7:06 p.m.



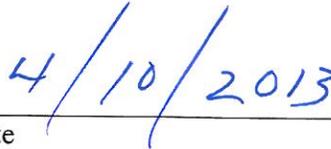
C. Dale Slack, Chairman

ATTEST:



Trina D. Cole, City Clerk/Treasurer

Approved:



Date