

**DAYTON HISTORIC PRESERVATION COMMISSION MINUTES**  
**Regular Meeting**  
**Wednesday, May 9, 2012**  
**111 South First Street**  
**Dayton, WA 99328**

**CALL TO ORDER:** Chairman Ginny Butler calls the meeting to order at 6:00 p.m.

**Roll Call:** Present – Ginny Butler, Faye Rainwater, Matt Zanger, Jim McCary  
Absent – Jane Eidt, Kathy George

**Others:** Dale Slack, Amy Rosenberg, Trina Cole

**REVIEW AND APPROVAL OF MINUTES:**

The minutes of April 11, 2012, are tabled until the next regular meeting.

**UNFINISHED BUSINESS:**

**Report on Downtown Historic Design Guidelines Review**

Ginny reports that it is time to begin the Downtown Historic District Design Guidelines public outreach process. She recommends distributing the proposed Design Guidelines to property owner's within the District, request for comments and conduct a series of community educational workshops. Commission agrees on proposed outreach program. Ginny will ask Kathy to prepare a cover letter that will be included in the mailings to property owners.

**Report on Courthouse Flyer Improvement Project**

Ginny reports that a final draft of the Courthouse Flyer has been completed. Matt will format the draft into a brochure-style format with architectural details for distribution purposes. Commission considers expending dollars to integrate design details of the Courthouse. Ginny will contact Columbia County to inquire if they would be interested in cost-sharing to professionally integrate design details. Faye will notify Commissioners that the brochure is almost completed.

**NEW BUSINESS:**

Ginny reports that the Commission received a letter from Douglas Saturno requesting the Commission to rule on handicap accessibility requirements for 238 E. Main Street. Commission reviews and discusses Preservation Brief 32; Making Historic Properties Accessible, specifically the historical significance of the property, lack of accessibility and need to create a level of accessibility to 238 E. Main Street and that solutions should provide the greatest amount of accessibility without threatening or destroying the materials and/or features that make the property significant. The Commission further discusses accessibility solutions pertaining to parking, entrances, ramping, wheelchair lifts and Americans Disability Act requirements. The Commission recommends the following for 238 E. Main Street: 1) Handicapped access be located in the rear of the building; 2) A handicapped ramp extending from the rear entry door and one handicapped parking space located at the rear of the building would satisfy the requirements of Preservation Brief 32, Making Historic Properties Accessible by providing access to "at least one entranced used by the public."; and, 3) Preservation Brief 32 also states "If the accessible entrance is not the primary public entrance, directional signs should direct visitors to the accessible entrance." This would mean that a directional sign would have to be located at the front door explaining where the handicapped parking and entrance are located. Ginny will

contact Mr. Saturno to discuss the Commission's recommendations for handicap accessibility at 238 E. Main Street.

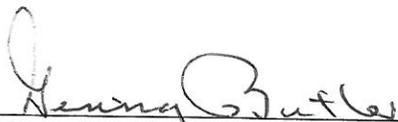
**OTHER BUSINESS:**

Ginny reports that there is a new shingle product available that has architectural aesthetics of a wood shingle but is constructed of metal. Its use has been approved by the National Trust for Historic Preservation.

Ginny further reports that there is a new stucco masonry coating available called Aryomax systems that could sustain the Pacific Northwest weather patterns. It too has been approved for use by the National Trust for Historic Preservation.

**ADJOURNMENT:**

With no further business to come before the Commission, the meeting is adjourned at 6:48 p.m.

  
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Ginny Butler, Chairman

ATTEST:

  
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Trina D. Cole, City Clerk/Treasurer

Approved:

  
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Date